

Application for Employment

Note: We are an equal opportunity employer. This application will be evaluated without discrimination due to age, race, color, religion, gender, national origin, disability, or veteran status.

Personal Information

Name:			Date:	
Last	First	Middle		
Address:				
Street	City	State	Zip Code	
Phone No:		Social Security No:		
Are you 18 years or older? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Are you eligible for employment in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No				

Employment Desired

Position Desired:	Date Available:
Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>	Expected Pay:

Education

Education	Name and Address of School	Did You Graduate? If no, what is your major?	Degree Earned
High School			
Trade, Business, or Correspondence School			
College			

Please list any skills, training, and certifications that apply to this position: _____

Employment History

Employer:	Supervisor:
Position:	Start Date:
Address:	End Date:
Phone No:	Salary:
Duties and Responsibilities:	Reason for leaving:
	May we contact?: <input type="checkbox"/> Yes <input type="checkbox"/> No

Employer:	Supervisor:
Position:	Start Date:
Address:	End Date:
Phone No:	Salary:
Duties and Responsibilities:	Reason for leaving:
	May we contact?: <input type="checkbox"/> Yes <input type="checkbox"/> No

Employer:	Supervisor:
Position:	Start Date:
Address:	End Date:
Phone No:	Salary:
Duties and Responsibilities:	Reason for leaving:
	May we contact?: <input type="checkbox"/> Yes <input type="checkbox"/> No

Personal References

Name:	Phone No:	Job Title:
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Name:	Phone No:	Job Title:

I voluntarily authorize G&H Distributing Inc. or any of its officers, employees, or agents to check my references by contacting any person or entity whom they deem to be an appropriate reference. I understand that questions may be asked about my educational background, attendance, personal history, character, personality, disciplinary information, and reason for separation from former employment during this inquiry.

It is expressly understood that any information given is to be used for the purpose of determining my acceptability for employment with G&H Distributing Inc.

I also hereby release G&H Distributing Inc. from all liability for damages or claims – which may arise or result from any reference information gathered pursuant to this authorization.

_____ Applicant Signature

_____ Date

Record of Conviction

Have you ever been convicted of a felony or, during the last two years of a misdemeanor that resulted in imprisonment? (A conviction will not necessarily disqualify you from the job for which you are applying. A conviction will be judged on its own merits with respect to time, circumstances, and seriousness.)

Yes No

If yes, please explain: _____



APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize G&H Distributing Inc. to verify their accuracy and to obtain reference information on my work performance. I hereby release G&H Distributing Inc. from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment; nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause. I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed; falsified statements on this application shall be grounds for dismissal.

I understand that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior knowledge and without cause.

Applicant Signature

Date